




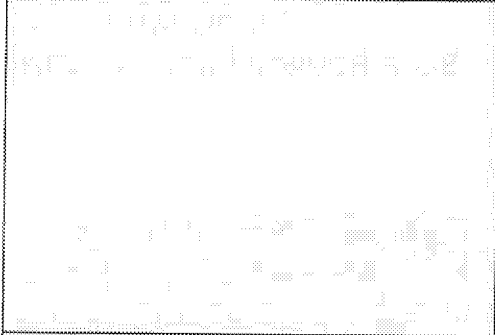

JUSTIFICATION FOR SOLE SOURCE PROCUREMENT

Manager Name:	Don Edgington	Date:	02/24/19	Estimated Value:	\$ NTE 50,000
Job Name:	F.J. Doyle Salvage Site	TO#:	0308	Contract #:	EP-S4-16-04

A. Provide brief, non-technical description of the supplies or services to be procured:	Reimbursement to the City of Leonard, Texas for street repairs due to heavy truck traffic down portions of N. Poplar, E. Cottonwood and E. Hackberry Streets. Work involves repaving portions of these streets and addressing various "potholes" that were either created or worsened by this truck traffic.																										
B. Check all applicable boxes below, furnish requested information where indicated, and attach supporting documentation.	<div style="margin-bottom: 10px;"> <input type="checkbox"/> Customer directed (Attach substantiation) <input checked="" type="checkbox"/> Only qualified subcontractor, based on: <table style="width: 100%; margin-top: 5px;"> <tr> <td><input type="checkbox"/> QA requirements</td> <td>Availability of necessary parts/drawings/data</td> </tr> <tr> <td><input type="checkbox"/> Samples furnished</td> <td><input type="checkbox"/> Qualification testing / reliability</td> </tr> <tr> <td><input type="checkbox"/> Prior experience</td> <td><input checked="" type="checkbox"/> Facilities and personnel</td> </tr> <tr> <td><input type="checkbox"/> Availability of tooling or test equipment</td> <td><input checked="" type="checkbox"/> Other: City of Leonard, Texas will conduct and supervise repairs to be made.</td> </tr> <tr> <td><input type="checkbox"/> Unique capabilities</td> <td></td> </tr> <tr> <td><input type="checkbox"/> Only acceptable proposal</td> <td></td> </tr> </table> </div> <div style="margin-bottom: 10px;"> Requirement for compatibility or standardization with existing equipment or parts in order to maintain necessary: <table style="width: 100%; margin-top: 5px;"> <tr> <td><input type="checkbox"/> Reliability</td> <td><input type="checkbox"/> Interchangeability / parts replacement</td> </tr> <tr> <td><input type="checkbox"/> Maintenance service from current or single source</td> <td><input checked="" type="checkbox"/> Other: City of Leonard, Texas owns and maintains the streets in the municipality.</td> </tr> <tr> <td><input type="checkbox"/> Operational standards</td> <td></td> </tr> </table> </div> <div style="margin-bottom: 10px;"> <input type="checkbox"/> Only supplier quoting an acceptable or required delivery schedule. </div> <div> <input type="checkbox"/> Economically justified because of unacceptable additional costs proposed by others for: <table style="width: 100%; margin-top: 5px;"> <tr> <td><input type="checkbox"/> Tooling</td> <td><input type="checkbox"/> Engineering</td> </tr> <tr> <td><input type="checkbox"/> Logistics</td> <td><input type="checkbox"/> Quality Assurance</td> </tr> <tr> <td><input type="checkbox"/> Limited use requirement</td> <td><input checked="" type="checkbox"/> Other: (Attach Substantiation)</td> </tr> <tr> <td><input type="checkbox"/> Qualification testing</td> <td></td> </tr> </table> </div>	<input type="checkbox"/> QA requirements	Availability of necessary parts/drawings/data	<input type="checkbox"/> Samples furnished	<input type="checkbox"/> Qualification testing / reliability	<input type="checkbox"/> Prior experience	<input checked="" type="checkbox"/> Facilities and personnel	<input type="checkbox"/> Availability of tooling or test equipment	<input checked="" type="checkbox"/> Other: City of Leonard, Texas will conduct and supervise repairs to be made.	<input type="checkbox"/> Unique capabilities		<input type="checkbox"/> Only acceptable proposal		<input type="checkbox"/> Reliability	<input type="checkbox"/> Interchangeability / parts replacement	<input type="checkbox"/> Maintenance service from current or single source	<input checked="" type="checkbox"/> Other: City of Leonard, Texas owns and maintains the streets in the municipality.	<input type="checkbox"/> Operational standards		<input type="checkbox"/> Tooling	<input type="checkbox"/> Engineering	<input type="checkbox"/> Logistics	<input type="checkbox"/> Quality Assurance	<input type="checkbox"/> Limited use requirement	<input checked="" type="checkbox"/> Other: (Attach Substantiation)	<input type="checkbox"/> Qualification testing	
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<input type="checkbox"/> Qualification testing																											
C. Briefly discuss major reason for sole-source or single-source procurement:	<p>As the work is being performed by the City of Leonard, and directly supervised by them, reimbursement for repair costs will be made to the city. Additionally, the City of Leonard will be legally responsible for the adequacy of the repairs directed and supervised by representatives of the City.</p> <p>Upon visual observation and assessment, repairs to all impacted portions of streets adjacent to the site are both necessary and appropriate, given the number of transports entering the exiting the work site. (See attachment – "Road Repair Scoping and Estimate").</p>																										

<p>SOLE SOURCE PRINCIPLE</p> <p>THE CITY OF LEONARD, TEXAS</p> <p>ER has determined it is in the government's best interest to directly utilize the City of Leonard, Texas to repair portions of removal impacted streets, road shoulders and easements damaged during the project. This recommendation also alleviates quality control issues with use of an outside contractor as compliance with city codes and requirements are assured with city-controlled repairs.</p> <p>This sole source justification, and attachments, are provided to document this recommendation.</p>	<p>ER has determined it is in the government's best interest to directly utilize the City of Leonard, Texas to repair portions of removal impacted streets, road shoulders and easements damaged during the project. This recommendation also alleviates quality control issues with use of an outside contractor as compliance with city codes and requirements are assured with city-controlled repairs.</p> <p>This sole source justification, and attachments, are provided to document this recommendation.</p>	
	Name:	 <p><small>Digitally signed by Dave Brinkmeyer Date: 2019.02.28 13:04:17 -06'00'</small></p>
	Title:	Vice President Government Contracts
	Date:	

D. Sole-source or single-source procurements of \$2,500 or more require management approval.

	<p>ER has determined it is in the government's best interest to directly utilize the City of Leonard, Texas to repair portions of removal impacted streets, road shoulders and easements damaged during the project. This recommendation also alleviates quality control issues with use of an outside contractor as compliance with city codes and requirements are assured with city-controlled repairs.</p> <p>This sole source justification, and attachments, are provided to document this recommendation.</p>	
	Name:	 <small>Digitally signed by Dave Brinkmeyer Date: 2019.02.28 13:04:17 -05'00'</small>
	Title:	Vice President Government Contracts
	Date:	



1666 FABICK DRIVE
ST. LOUIS, MISSOURI 63026
PHONE (636) 227-7477
FAX (636) 227-6447
www.erllc.com

Purchase Order Request

Date Requested: 2/28/2019

PO # Issued: _____

Vendor Remit Information (Must match W-9)

City of Leonard
111 West Collin
Leonard, Texas 75452

Vendor (Local Info)
Contact: William Linn (City Administrator)
Email: wlinn@cityofleonard.net
Phone/Fax 903-587-3334

Ship To:

Environmental Restoration
905 Poplar Street
Leonard, Texas

PO CHECKLIST

A PO # should be issued PRIOR TO PROCUREMENT

Check all forms attached

- ☐ PO Request form attached
- ☐ PO Record Form
- ☐ RFQ attached
- ☐ Bid Analysis worksheet attached
- ☐ Written bids attached
- ☐ Excluded Parties/Debarred Report attached
- ☐ Wage Determination and Form 1413 attached
- ☐ Insurance Certificates for Prime Vendor attached
- ☐ Tiered Subs list attached
- ☐ Insurance Certificates for Tiered Subs attached
- ☐ Lien Waivers forms required
- ☐ Sole Source form needed
- ☐ W-9 and Business Classification attached
- ☐ Completed Reps & Certs for the Region attached

If Reps & Certs on on File for this region note date they were filed (date is on ER Intranet)

CERTAIN OSC/CO CONSENTS ARE REQUIRED BY CONTRACT PRIOR TO PROCUREMENT, IF IN DOUBT OF AMOUNT OR SPECIFIC REQUIREMENTS CONTACT PMO IMMEDIATELY TO CLARIFY

Date 2/28/19	RM/FCA Edgington/Harbin	Job Code F6-308	EPA: Region Number 6	Cost Code put per line in column		Terms: 60 Days	
Cost Code	MATERIAL, SERVICE, DESCRIPTION OF WORK			QTY	UNIT	PRICE	AMOUNT
5300-006	Street Repairs			1	LS	\$ 26,189.50	\$26,189.50

RM approved D Edgington Date: 02/28/19
FCA approved A Harbin Date: 02/28/19

revised for 1/1/18

Justification/Comments

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Wednesday, February 13, 2019

Invoice #

213191

Bill To:

Environmental Restoration C/O
Don Edgington

For: Street repair from construction damage

Street repairs

Item Number	Description	Price	Quantity	Amount
1	City Services Fee	\$ 200.00	40 Hours	\$ 8,000.00
2	Asphalt, Hot Mix	\$74.75	242 Tons	\$ 18,089.50
TMC-511	Inspection	\$ 50.00	2	\$ 100.00
	Total items: 3		Subtotal	\$ 26,189.50
Invoice Total				\$ 26,189.50

Remit To:

City of Leonard

111 West Collin Street

Make all checks payable to:

City of Leonard

Due Within 30 Days

If you have any questions
concerning this invoice,
contact:

Terry McCalpin

903-587-3334

City of Leonard 111 West Collin Street, Leonard, Texas 75452

SAM Search Results
List of records matching your search for :

Search Term : City of Leonard Texas*
Record Status: Active

No Search Results